

Alexis Enrico Santí

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Candidate has over five years of combined higher education experience and over three years of international experience. Further, candidate has worked as an advocate of specific underrepresented populations including diversity advocacy work and peer education focus groups. He has ability to speak three languages fluently and a proven track record of working with faculty and students in various capacities – this candidate has the proper skill set and background for your position..

WORK EXPERIENCE

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| Community School of Music and Arts
Creative Writing Instructor | Ithaca, NY | 11/07- <i>present</i> |
| ✓ Conduct a creative writing workshop with a small group of students working with short stories. | | |
| Trumansburg Community Center
Creative Writing Instructor | Trumansburg, NY | 10/07-12/07 |
| ✓ Conducted a creative writing workshop with a small group of students working on short stories. | | |
| Bailiwick Marketing
<i>Director of Client Services</i> | Stanton, NJ | 01/07– 8/07 |
| ✓ Executive consultant for industry leading telecommunication firms developing marketing plans. | | |
| ✓ Responsible for creative design and implementation of multi-million dollar advertising campaigns. | | |
| ✓ Wrote and edited copy for various white papers, company profiles and CEO presentations. | | |
| Romanian Cultural Institute
<i>International Grant Recipient</i> | Bucharest, Romania | 10/06 – 12/06 |
| ✓ Taught translation theory to MA students at the University of Bucharest and creative writing to high school students. | | |
| ✓ Translated the selected poetry of Mircea Dinescu & the short stories of Adrian Otiou. | | |
| ✓ One of two Americans chosen for this prestigious opportunity. | | |
| George Mason University
<i>Center for Global Education, Program Officer</i> | Fairfax, VA | 8/04 – 10/06 |
| ✓ Handled administrative, academic, & logistical duties for 30 abroad trips for over 500 students. | | |
| ✓ Supervised the revamping of the online database system, responsible for tracking over 2,000 apps a semester. | | |
| ✓ Liaised with dozens of faculty members and developed five-year plan with the Spanish Department. | | |
| ✓ Coordinated multiple emergency evacuations, including the Israeli evacuation in the summer '06. | | |
| Export-Import Bank of the United States
<i>Program Management Assistant</i> | Washington, DC | 2/03 – 8/04 |
| ✓ Developed a Business Continuity Plan, coordinating 300 staff members. | | |
| ✓ Oversaw of multiple IT contracts valued at over \$250,000 in infrastructure plans. | | |
| ✓ Kept track of Information Management budget of \$14 million. | | |
| United States Peace Corps
<i>Community Development Volunteer</i> | Tîrgu Mures, Romania | 2/00 – 6/02 |
| ✓ Assistant director of ASLIR, a street children organization: working with 300+ children. Duties included working on food drives, coordinating multiple volunteers, and soliciting donations. | | |
| ✓ Wrote and designed 4 grants, responsible for raising \$9,000. | | |
| ✓ Consulted independently for 6 organizations including, Habitat for Humanity & Outward Bound. | | |
| ✓ Developed small business training program for experiential learning and work communication. | | |
| Hobart and William Smith Colleges
<i>Orientation Coordinator</i> | Geneva, NY | 12/97 – 12/98 |
| ✓ Developed orientation program for over 900 incoming first-year students. | | |
| ✓ Logistically managed three days of events to assist in the integration of academic and institutional principles of HWS. | | |
| ✓ Supervised over 60 student volunteers. | | |

ACADEMIC BACKGROUND

MFA	Creative Writing, <i>fiction</i>	George Mason University	Fairfax, VA	2006
BA	English	Hobart & William Smith	Geneva, NY	1999
	Double Minor: Peer Education and Human Relations & Women's Studies			

HONORS & CONFERENCES ATTENDED

NAFSA Annual Conference		Montreal, Canada	2006	
DC Study Abroad Working Group		Fairfax, VA	2005	
NCRC – Sustainable Development for NGO's		Washington, DC	2004	
<input type="checkbox"/> Deans Citizenship Award	<input type="checkbox"/> Intercultural Affairs Award	<input type="checkbox"/> Orange Key Society	<input type="checkbox"/> Chimera Society	<input type="checkbox"/> AASC Writing Award

LEADERSHIP EXPERIENCE

Board of Trustees Hobart and William Smith 7/96 - 8/99

Student Trustee

- ✓ Advocated the college's mission & assisted in closing the capital campaign of \$75 million.
- ✓ Liaised amongst faculty, staff and students revising the entire curriculum.
- ✓ Served on the Presidential search committee, hiring Mark Gearan; former director of the US Peace Corps.

Various Leadership experience and Initiatives

Student Life & Leadership Founder, Inter-Cultural theme House PR Officer Latin American Organization Secretary & Vice-president of Chi Phi White Ribbon Campaign Organizer Acquaintance Rape Prevention Peer Educator Hobart Student Association Representative Student Union Committee African American student Association Diversity Task Force Committee on Academic Affairs

SELECTED PUBLICATIONS

<u>Thousands of One</u>	Tompkins Weekly	October, 07
<u>Diversity in Ithaca</u>	Tompkins Weekly	August, 07
<u>Transylvanian Politics</u>	Op/Ed News	May, 06
<u>A Poet with Guts on His Hands</u>	Revista 22	December, 06
<u>Selected poems (Spanish & English)</u>	Cubista Magazine	February, 05
<u>Selected poems</u>	Plum Ruby Review	March, 04
<u>The War on Terror</u>	<i>The Democratic Underground</i>	December, 03
<u>Trinity's Great Loss</u>	Hartford Courant	July 6 th , 03
<u>Out with the Old and In With the New?</u>	DC Independent Media	February, 03

COMPUTER FLUENCY

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|---|------------------------------------|-----------------------------------|-------------------------------------|--------------------------------------|
| <input type="checkbox"/> Dreamweaver | <input type="checkbox"/> Photoshop | <input type="checkbox"/> InDesign | <input type="checkbox"/> Acrobat | <input type="checkbox"/> Lotus Notes |
| <input type="checkbox"/> Microsoft Word | <input type="checkbox"/> Excel | <input type="checkbox"/> Access | <input type="checkbox"/> PowerPoint | <input type="checkbox"/> WordPerfect |

FOREIGN LANGUAGES

- Advanced: Spanish and Romanian Basic: French & Hungarian Native: English

References available upon request